

May 17, 2010

To: All BU 19 Social Workers

From: Robert Battle, Business Agent

**RE: New Fingerprint Requirements for Licensees and Registrants**

Letters have been mailed from the California Board of Behavioral Sciences (BBS) informing our members that if you have not previously submitted fingerprints, the BBS adopted regulations effective June 19, 2009 which require that you complete a state or federal level criminal offender record information search by your next renewal date.

You must use the Live Scan Service Form (BCII 8016) to complete your fingerprint requirement. Approved Live Scan sites are available at:

<http://ag.ca.gov/fingerprints/publications/contact.php>

**Article 12.3 License Renewal Fees**

- A. The State agrees to reimburse employees who are required by law to maintain a license or professional registration as a condition of State employment and where such license is issued by a State agency or the registration is issued by a State recognized professional organization for the actual cost of the license renewal fees. If the employee is working less than full time, the license fee reimbursement shall be prorated.

Include the receipts from your Live Scan when you submit for reimbursement for your license renewal from the State.